

# Emergency Management

*mentoring a  
spirit of gentleness  
in times of crisis*

## FIRE

what to do first:

- ✓ **evacuate the premises**
- ✓ **call 9-1-1**



## TORNADO

what to do first:

- ✓ **rescue anyone in immediate danger**
- ✓ **seek shelter away from windows**



## MISSING PERSON

what to do first:

- ✓ **look for Individual in likely places**
- ✓ **page for help**



## SERIOUS ILLNESS AND INJURY

what to do first:

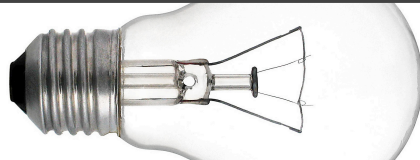
- ✓ **check to ensure everyone's safety**
- ✓ **call 9-1-1**



## POWER FAILURE

what to do first:

- ✓ **call the electric company**
- ✓ **page for help**



## GAS EMERGENCY

what to do first:

- ✓ **if pervasive gas odor, evacuate the building**
- ✓ **call the gas company**



## OTHER UTILITY PROBLEMS

## EMERGENCY NUMBERS

POLICE

FIRE DEPARTMENT

GAS COMPANY

ELECTRIC COMPANY

BUILDING MANAGEMENT

PRIMARY CARE PHYSICIAN

## PAGING FOR HELP

First, page the Individual's **primary Mentor**:

NAME	NUMBER
During weekend, other Mentors may be <b>on-call</b> :	
NAME	NUMBER
If no response in 15 minutes, page your <b>Servant Leader</b> :	
NAME	NUMBER
If no response in another 15 minutes and you need immediate attention, page the <b>Executive Director</b> :	
NAME	NUMBER

### How to dial a pager:

- ✓ Dial the pager number.
- ✓ During the message, dial the number at which you can be contacted.
- ✓ For an emergency, dial \*911# after your number.



**Dial:** [Pager Number] [pause] [Your Number] \*911#

## CREATING AN EMERGENCY PLAN

for an individual that you work with and identify the important issues that must be followed to ensure one's safety.

**FIRE** - complete a fire drill on the individual's emergency drill sheet

1



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**TORNADO** - complete a tornado drill on the individual's emergency drill sheet

2

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**MISSING PERSON**

3

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**SERIOUS ILLNESS AND INJURY**

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**POWER FAILURE**

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**GAS EMERGENCY**

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**OTHER UTILITY PROBLEMS**

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